

JOINT OVERVIEW AND SCRUTINY ACTION TRACKER

Updated 2nd August 2023 - AN

The purpose of this action tracker is to document and track the progress of all recommendations made by the Joint Overview and Scrutiny Committee. This tracker seeks to inform committee members on the implementation of their recommendations and the subsequent decisions reached by Cabinet if required. This tracker is updated ahead of and following each meeting of the Committee.

Date	Item Ref	Item Title	Recommendations	Key Officer	Progress	Status
24.07.23	JOS/23/02	Western Suffolk Community Safety Partnership	1.1 That the Joint Overview and Scrutiny Committee notes the report and commends the Officers involved for their work within the Partnership.	N/A		Completed
			1.2 That an All Member Briefing and further training be delivered for all Councillors regarding the topics covered by the Western Suffolk Community Safety Partnership, including how to report ASB and an updated contact list.	VM		Ongoing
			1.3 That a review of the current costs of Babergh and Mid Suffolk resources and the potential impact of further statutory responsibilities is undertaken and reported back to the Joint Overview and Scrutiny Committee.	VM		Ongoing
			1.4 That the level of engagement with community groups within the Districts is incorporated into the next review of the Western Suffolk Community Safety Partnership and is reported to the Joint Overview and Scrutiny Committee.	VM		Ongoing
			1.5 That a review is undertaken of the Western Suffolk Community Safety Partnership's position within the Babergh and Mid Suffolk Significant Business Risk Register.	VM		Ongoing
			1.6 That more formal communication procedures are put in place between the Western Suffolk Community Safety Partnership and our Parish / Town Councils.	VM		Ongoing

Date	Item Ref	Item Title	Recommendations	Key Officer	Progress	Status
20.02.23	JOS/22/45	Are Planning Pre-Application Advice Customers Getting a Valuable Service?	3.1 That the contents of the report be noted by the Joint Overview and Scrutiny Committee	N/A		Completed
			3.2 That Officers be requested to alter the frequency and content of the survey of customer experience of the pre-application service to "open" rather than annual	PI		Completed
			3.3 That Officers be requested to undertake an annual survey of Development Management Planning Officers of their experience of customer service.	PI		Ongoing
			3.4 That Officers develop a model for quarterly audit of timeliness, quality and customer service including to assess the effectiveness of the pre-application advice process in the validation of applications and correlation of advice with outcome	PI		Ongoing

20.02.23	JOS/22/45	Are Planning Pre-Application Advice Customers Getting a Valuable Service?	3.5 That the Corporate Director for Planning and Building Control and the Chief Planning Officer review the results of the above-mentioned surveys and audit with the Client Side Panel and report at least bi-annually to the Cabinet Members for Planning	TB / PI		Ongoing
			3.6 That the Overview and Scrutiny Committee request the Director for Planning and Building Control and the Chief Planning Officer consider arrangements to provide adequate training and mentoring opportunities for all planning staff with a view to providing an improved level of pre-app service	TB / PI		Ongoing
			3.7 That the Corporate Director for Planning and Building Control and the Chief Planning Officer aim for an overall quality of advice level of satisfaction of 60% by 30th April 2025	TB / PI		Ongoing

Date	Item Ref	Item Title	Recommendations	Key Officer	Progress	Status
23.01.23 (MSDC)	Mca/22/27	Call-In of the Decision From the Mid Suffolk Cabinet Meeting 7, November 2022	That Mid Suffolk Overview and Scrutiny Committee refers the matter back to the Cabinet for reconsideration with the following observations: - That Officers undertake further public engagement - That Officers and Cabinet consider locating other sites within the district for the scheme - That Cabinet takes into consideration the planning advice provided	AN / HH	14.06.23: Will be scheduled to go back to the Cabinet in the near future. Currently a top priority. 10.07.23: Will go to Cabinet in August.	Ongoing

Date	Item Ref	Item Title	Recommendations	Key Officer	Progress	Status
30.09.22	JOS/22/8	Babergh and Mid Suffolk District Councils' Parking Strategy	1.1 That the Joint Overview and Scrutiny Committee note the content of the report and that a verbal presentation of the comments made at this meeting be provided to Cabinet	N/A	03.10.22: Councillor Hinton made a verbal representation at Babergh Cabinet. 03.10.22: Councillor Welham made a verbal representation at Mid Suffolk Cabinet.	Completed
			1.2 That Cabinet is requested to carry out further work to replace (reduce) carparking demands with alternatives by looking at other areas that have done so successfully.	ME	24.02.23: A new Parking Strategy Manager will be appointed in March and will lead on this in conjunction with KD when considering impact of current/future local business demand.	Ongoing
			1.3 That the Joint Overview and Scrutiny Committee asks that a report be provided to the Committee in due course to review the progress on the Parking strategy implementation plan.	ME	30.09.22: Confirmed that progress reports will be provided to Overview and Scrutiny once implementation had begun. 24.02.23: Signed off in principle by Portfolio holders and are currently looking at how it can be brought back to Cabinet and Joint O&S with an update.	Ongoing
	JOS/22/9	Shared Revenues Partnership - Council Tax Reduction Scheme	1.1 That the Joint Overview and Scrutiny Committee recommends to Cabinet Option 3 as the preferred option for the Consultation for the Council Tax Reduction (Working Age) Scheme.	N/A	03.10.22: Babergh and Mid Suffolk Cabinet voted unanimously to consult on Option 3 as set out in Appendix B of this report as the basis for a revised (Working Age) Council Tax Reduction Scheme for 2023/24	Completed

30.09.22	JOS/22/11	Recommendations from the Joint Overview and Scrutiny Task and Finish Group for Rural Transport	<p>1.1 That Babergh Overview and Scrutiny Committee recommend to Babergh Cabinet that an analysis of the unmet demand for community transport in the district be carried out.</p>	AN	<p>27.02.23: Will go to Cabinet for decision in the new municipal year.</p>	Ongoing
			<p>1.2 That the Babergh Overview and Scrutiny Committee recommend to Cabinet that Suffolk County Council be informed of the apparent lack of publicity of community transport across the district, and to encourage joint working between Babergh and Mid Suffolk District Councils and Suffolk County Council to promote community transport services.</p>	AN		
			<p>1.3 That the Overview and Scrutiny Committee recommends to Cabinet that the feasibility of providing an electric bus project throughout the district, similar to that being implemented by Mid Suffolk be investigated.</p>	AN		
			<p>1.1 That Mid Suffolk Overview and Scrutiny Committee recommend to Mid Suffolk Cabinet that, as part of the development of the electric bus project, local consultations to elicit unmet transport needs should be carried out – one covering an urban area and one covering a rural area.</p>	AN		
			<p>1.2 That the Mid Suffolk Overview and Scrutiny Committees recommend to Cabinet that Suffolk County Council be informed of the apparent lack of publicity of community transport across the district, and to encourage joint working between Babergh and Mid Suffolk District Councils and Suffolk County Council to promote community transport services.</p>	AN		